



Baker County Public Schools



Sherrie Raulerson, Superintendent of Schools

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"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

AGENDA SCHOOL BOARD WORK SESSION (Open to the Public) Tuesday, January 22, 2019 – 4:45 p.m. SANDERSON CONGREGATIONAL HOLINESS CHURCH (8443 CR 127, Sanderson, Florida 32087)	
SUPPLEMENTAL MINUTE BOOK #47 PAGE #12	
➤	4:45 - 5:45 p.m. - Work Session on Baker County Middle School, Baker County High School and Baker County Career and Adult Education Center 2018-2019 School Improvement Plans

REVISED AGENDA SCHOOL BOARD MEETING (Open to the Public) Tuesday, January 22, 2019- 6:00 p.m. SANDERSON CONGREGATIONAL HOLINESS CHURCH (8443 CR 127, Sanderson, Florida 32087)	
SUPPLEMENTAL MINUTE BOOK #47 PAGE #12	
I.	A. Invocation
	B. Pledge of Allegiance
II.	CALL TO ORDER – 6:00 P.M.
III.	ROLL CALL OF MEMBERS
IV.	PUBLIC HEARINGS – 6:00 P.M. (if any)
V.	RECOGNITIONS / PRESENTATIONS
	➤ Recognize R.H. Davis Oil Company and ExxonMobil for Grants for Each of Our Schools as Part of the ExxonMobil 2018 Educational Alliance Grants Program (BCHS - \$1000, BCMS - \$1000, KIS - \$500, WES - \$1000, MES - \$1000, PKK - \$500, Career & Adult Ed - \$500)
	➤ Recognize "Academic Achievers" from the Sanderson Community

Baker County School Board Meeting Revised Agenda (Tuesday, January 22, 2019) - Page 1 of 8
Minute Book # 38

Supplemental Minute Book #47 Page #12

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McNarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Patricia C. Weeks, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

VI. APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA			
➤ Approval to Add Item H to the Agenda: <i>Approval of the Revised Job Description: 70.01 (System Support Specialist)</i>			
➤ Approval to Add Item A. 9. to the Agenda: <i>Approval of Out of State Travel for the Baker County High School AFJROTC Cadets and District Employees to Valdosta, Georgia on February 2, 2019, to compete at Lowndes County High School.</i>			
VII. REMOVAL OF ROUTINE ITEMS			
VIII. APPROVAL OF ITEMS FOR ACTION			
	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on January 22, 2019.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the December 3, 2018, School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the Minutes of the December 14, 2018, Expulsion Hearing.	Sherrie Raulerson (259-0401)
	A.	4. Approval of the Financial Reports for the Month Ending September 30, 2018.	Marcelle Richardson (259-0418)
	A.	5. Approval of the Financial Reports for the Month Ending October 31, 2018.	Marcelle Richardson (259-0418)
	A.	6. Approval of the Financial Reports for the Month Ending November 30, 2018.	Marcelle Richardson (259-0418)
	A.	7. Approval of the December 2018 District Property Inventory.	Denny Wells (259-5420)
	A.	8. Approval of Out of State Travel for the Baker County High School Boys Basketball Team and District Employees to Camden County, Georgia on January 12, 2019, to compete at Camden County High School.	Allen Murphy (259-6286)
	A.	9. Approval of Out of State Travel for the Baker County High School AFJROTC Cadets and District Employees to Valdosta, Georgia on February 2, 2019, to compete at Lowndes County High School.	Allen Murphy (259-6286)
	B.	Approval of Removed Routine Items.	N/A
	C.	Approval of Memorandum of Understanding Among Various School Districts for Emergency Counseling Services.	Sherrie Raulerson (259-0401)
	D.	Approval to Increase Minimum Pay for Non-Student Workers from \$8.46 to \$8.71 Per Hour.	Marcelle Richardson (259-0418)
	E.	Approval to Increase Pay for Instructional Aide / Paraprofessional Substitutes to the Same Pay as Substitute Teachers.	Marcelle Richardson (259-0418)
	F.	Approval to Remove the Storage Building by Girls Softball Field from the Baker County High School Campus. (Building Damaged by Hurricane and Beyond Repair. Building is Not on F.I.S.H. Report and Does Not Have a Property Number.)	Allen Murphy (259-6286)

	G.	Approval to Begin the Process, Pursuant to Florida Statute 1013.64 (2), of Building a New Kindergarten Through Fifth Grade Facility.	Sherrie Raulerson (259-0401)
	H.	Approval of the Revised Job Description: 70.01 (System Support Specialist)	Robin Mobley (259-0428)
IX.	CITIZEN INPUT <i>(A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.)</i>		
X.	INFORMATION AND ANNOUNCEMENTS		
XI.	ADJOURN		

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON JANUARY 22, 2019

RESIGNATION LIST FOR APPROVAL ON JANUARY 22, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Briner	Anna		Retirement	Finance Aide (261 Days)	District Office	January 31, 2019
McGlew	Ashley			Paraprofessional, ESE (187 Days, 4 Hours Per Day)	Baker County Middle School	January 31, 2019

EMPLOYMENT LIST FOR APPROVAL ON JANUARY 22, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Adams	Heather		Initial Employment / Replacing Brianna Dove	Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	December 7, 2018
Dawson	Casey		Promotion from Custodian (261 Days, 5.5 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Hannah Johnson	Custodian (197 Days, 8 Hours)	Baker County Pre-K / Kindergarten Center	December 3, 2018
Finley	Blane		Initial Employment / Replacing Stephen Johnson (Unit Reassigned from SOAR 6-8)	Teacher, Seventh Grade Science (197 Days)	Baker County Middle School	December 12, 2018
Johnson	Hannah		Promotion / Transfer from Custodian (197 Days, 8 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Janie Wiggins	Custodian (261 Days, 8 Hours)	Westside Elementary School	December 3, 2018

EMPLOYMENT LIST FOR APPROVAL ON JANUARY 22, 2019						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Kazmierczak	Jana		Initial Employment / Replacing Dana Wood (Unit Reassigned from 240 Days to 216 Days)	School Bookkeeper (216 Days)	Baker County Pre-K / Kindergarten Center	December 3, 2018
Knabb	Lexy		Initial Employment / Replacing Sara Gerard	Teacher, Language Arts (197 Days)	Baker County High School	December 14, 2018
Lyons	Velinda		Transfer from Account Clerk / Payroll Clerk - Finance I / Insurance (261 Days) at District Office / Replacing Anna Briner	Account Clerk / Payroll Clerk - Finance I / Accounts Payable (261 Days)	District Office	February 1, 2019
McGlew	Ashley		Promotion from Finance Aide I (240 Days, 3.5 Hours) at District Office / Unit Reassigned to Increase Number of Contractual Hours Per Day Due to Need	Finance Aide I (261 Days, 7.5 Hours)	District Office	February 1, 2019
Mixon	Norma Deneese		Initial Employment / Replacing Herself	Teacher, Varying Exceptionalities (197 Days)	Baker County High School	November 26, 2018
Raulerson	Felicia		Initial Employment / Replacing Melanie Watson	School Secretary (216 Days)	Keller Intermediate School	January 7, 2019
Watson	Melanie		Promotion from School Secretary (216 Days) at Keller Intermediate School / Replacing Anna Dayle Fuss	School Bookkeeper (216 Days)	Keller Intermediate School	January 7, 2019
Whitley-Lewis	Erin		Initial Employment / Replacing Casey Dawson	Custodian (261 Days, 5.5 Hours)	Baker County Pre-K / Kindergarten Center	December 3, 2018

SUPPLEMENT LIST FOR APPROVAL ON JANUARY 22, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Delisle	Steve		Baker County High School	Girls Assistant Basketball Coach	Board Approved Rate	2018-2019
Griffin	Andrea	RESCIND Previously Approved on October 1, 2018	RESCIND Macclenny Elementary School	RESCIND Peer Teacher	RESCIND Board Approved Rate	RESCIND 2018-2019 (Effective August 27, 2018)
Long	Bryan		Transportation	Certified Bus Inspector	Board Approved Rate	2018-2019 (Effective October 18, 2018 - June 30, 2019)
Mixon	Norma Deneese		Baker County High School	Teacher, ESE	Board Approved Rate	2018-2019 (Effective 11/26/2018)

SUPPLEMENT LIST FOR APPROVAL ON JANUARY 22, 2019						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Rhoden	Angela	For Allison Svoboda / 90 Days Only	Baker County Middle School	Peer Teacher	Board Approved Rate	2018-2019 (90 Days Only)
Singletary	Pickett Lee		Transportation	Certified Bus Inspector	Board Approved Rate	2018-2019 (Effective October 18, 2018 - June 30, 2019)
Smith	David		Baker County High School	Gate Duty	Board Approved Rate	2018-2019

STIPEND LIST FOR APPROVAL ON JANUARY 22, 2019						
LAST NAME	FIRST NAME	MT	ASSIGNMENT	AMOUNT	EFFECTIVE	
Braddy	Lisa		Reading Stipend (1st Semester)	\$250.00 Flat Rate / Funding Source: Federal	August 2, 2018 - December 21, 2018	
Dunnington	Amanda		2019 Teacher of the Year (Excluding the District Teacher of the Year)	\$200.00 Flat Rate / Funding Source: Federal	February 4, 2019	
Fly	Faith		Reading Stipend (1st Semester)	\$250.00 Flat Rate / Funding Source: Federal	August 2, 2018 - December 21, 2018	
Griffis	Selena		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019	
Howell	Wayne		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019	
Hughes	Lindsey		Reading Stipend (1st Semester)	\$250.00 Flat Rate / Funding Source: Federal	August 2, 2018 - December 21, 2018	
Laurich-Schutt	Valerie		Reading Stipend (1st Semester)	\$250.00 Flat Rate / Funding Source: Federal	August 2, 2018 - December 21, 2018	
McCreary	Cheryl		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019	
McGee	Ryan		2019 Teacher of the Year (Excluding the District Teacher of the Year)	\$200.00 Flat Rate / Funding Source: Federal	February 4, 2019	
Melton	Rachaelle		Reading Stipend (1st Semester)	\$250.00 Flat Rate / Funding Source: Federal	August 2, 2018 - December 21, 2018	
Norrell	Sonya		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019	
Raulerson	Penny		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019	

STIPEND LIST FOR APPROVAL ON JANUARY 22, 2019					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE
Rhoden	Meshelle		2019 Teacher of the Year (Excluding the District Teacher of the Year)	\$200.00 Flat Rate / Funding Source: Federal	February 4, 2019
Rhoden	Julia		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019
Richardson	Cathy		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019
Ruise	Glen		2019 District School Related Employee of the Year	\$300 Flat Rate / Funding Source: General	February 4, 2019
Stenbeck	Tara		2019 Teacher of the Year (Excluding the District Teacher of the Year)	\$200.00 Flat Rate / Funding Source: Federal	February 4, 2019
Taylor	Ann		2019 School Related Employee of the Year (Excluding the District School Related Employee of the Year)	\$200 Flat Rate / Funding Source: General	February 4, 2019
Thomas	Melissa		2019 Teacher of the Year (Excluding the District Teacher of the Year)	\$200.00 Flat Rate / Funding Source: Federal	February 4, 2019
Willoughby	Jana		2019 Teacher of the Year (Excluding the District Teacher of the Year)	\$200.00 Flat Rate / Funding Source: Federal	February 4, 2019

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON JANUARY 22, 2019				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Holton	John	High School Girls Assistant Softball Coach	\$1390.00 Flat Rate / Funding Source: General	July 1, 2018 - June 30, 2019

SUBSTITUTE LIST FOR APPROVAL ON JANUARY 22, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Ambrose	Elizabeth		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Berryhill	Janie		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	January 7, 2019
Burnsed	Shauna		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	December 13, 2018
Cales	Skyler		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Corder	Brittini		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018

SUBSTITUTE LIST FOR APPROVAL ON JANUARY 22, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Courson	Daniel		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Crews	Shayla		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Crosby	Diana		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Fox	Madison		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Fox	Tyler		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Gainey	Thomas		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Gregory	Grant		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Gullage	Cassandra		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Haller	Madison		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Holloway	Danielle		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Kearns	Jessica		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Kerce	Leah		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Lane	Myriah		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 27, 2018
Lauramore	Britney		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
McGee	Thomas		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Meadows	Jennifer		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018

SUBSTITUTE LIST FOR APPROVAL ON JANUARY 22, 2019					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Nowlen	Amanda		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Peters	Caytlyn		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Reagan	Elizabeth		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Register	Tracy		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	January 8, 2019
Robinson	Becky		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
White	Casey		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	November 28, 2018
Williams	Videll		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018
Zigler	Betty		Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	December 10, 2018

LEAVE LIST FOR APPROVAL ON JANUARY 22, 2019					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Burnett	Susan		2 Days	Illness in the Line of Duty	December 4, 2018 - December 5, 2018
Davis	Janet		27 Days	Personal Leave Without Pay - Medical	November 9, 2018 - December 21, 2018
Harvey	Chellsie		56 Days	Personal Leave Without Pay - Medical	December 13, 2018 - March 15, 2019
Hebb	Renee		99 Days	Personal Leave Without Pay - Extended	January 7, 2019 - May 30, 2019
Koburger	Lisa		27 Days @ .667 Per Day	Personal Leave Without Pay - Medical	November 16, 2018 - January 9, 2019
Lauramore	Jessica		1.25 Days	Illness in the Line of Duty	December 10, 2018 - December 18, 2018
Pape	Harold		13.5 Days	Personal Leave Without Pay - Medical	October 30, 2018 - November 22, 2018
Pape	Harold		22 Days	Personal Leave Without Pay - Medical	November 26, 2018 - January 1, 2019
Ruise	Betsy		1.5 Days	Illness in the Line of Duty	November 27, 2018 - November 28, 2018