



Baker County Public Schools

270 South Boulevard East
Macclenny, Florida 32063

Telephone: (904) 259-6251

www.baker.k12.fl.us

Fax: (904) 259-1387

Sherrie Raulerson
Superintendent of Schools
"Where Children Are First!"



AGENDA SCHOOL BOARD WORK SESSIONS (Open to the Public) Monday, September 16, 2013 - 5:00 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)	
SUPPLEMENTAL MINUTE BOOK #42 PAGE #6	
5:00 – 5:30 p.m.	Baker County Pre-K / Kindergarten Center's School Improvement Plan
5:40 – 6:20 p.m.	Macclenny Elementary School's School Improvement Plan

"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

REVISED AGENDA SCHOOL BOARD MEETING (Open to the Public) Monday, September 16, 2013 - 6:30 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)		
SUPPLEMENTAL MINUTE BOOK #42 PAGE #6		
I.	A. Invocation	
	B. Pledge of Allegiance	
II.	CALL TO ORDER – 6:30 P.M.	
III.	ROLL CALL OF MEMBERS	
IV.	PUBLIC HEARING – 2013-14 Budget - 6:30 P.M.	
	➤ Approval of the 2013-14 Final Required Local Effort as 5.1090 Millages.	Marcelle Richardson (259-0418)
	➤ Approval of 1.500 as the Final Basic Discretionary Capital Outlay Millage for 2013-14.	Marcelle Richardson (259-0418)
	➤ Approval of the 2013-14 Final Basic Discretionary Operating as .748 Millages.	Marcelle Richardson (259-0418)
	➤ Approval of the 2013-14 Final Total Millages as 7.3570.	Marcelle Richardson (259-0418)

Baker County School Board Meeting Agenda (Monday, September 16, 2013) - Page 1 of 7
Minute Book # 35

Supplemental Minute Book #42 Page #6

"Preparing individuals to be lifelong learners, self-sufficient and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Earl Dwight Crews
District 1

Richard Dean Griffis
District 2

Jesse D. Davis
District 3

Charlie M. Burnett, III
District 4

Patricia C. Weeks
District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

	➤ Approval of the Resolution Determining Revenues and Millages Levied for 2013-14.	Marcelle Richardson (259-0418)
	➤ Approval of the Resolution Adopting the Final Budget for 2013-14.	Marcelle Richardson (259-0418)
V.	RECOGNITIONS/PRESENTATIONS	
	➤ Recognize Marcheta Crews (<i>Hired 8/9/2000; Resigned from School Health Services Specialist Position on 6/6/13</i>)	Superintendent Raulerson (259-0401)
	➤ Presentation by Judy Becker - Kiwanis (Terrific Kids Program)	Superintendent Raulerson (259-0401)
	➤ Presentation by <u>Students Working Against Tobacco</u> (Sponsor- Anne Lewis)	Superintendent Raulerson (259-0401)
VI.	APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA	
	➤ Add A.1. Personnel Items – Resignation – Martha Burnett ➤ Add A.1. Personnel Items – Resignation - Phyllis Ploucher ➤ Add A.1. Personnel Items – Employment – Blaine Finley ➤ Add A.1. Personnel Items – Employment – Tracey L. King ➤ Add A.1. Personnel Items – Extra Duty – Kristy Bailey – Family Reading Night ➤ Add A.1. Personnel Items – Substitute – Willie F. Barrett ➤ Add A.1. Personnel Items – Substitute – Cheryl Burnham ➤ Add A.1. Personnel Items – Substitute – Lacey L. Green ➤ Add A.1. Personnel Items – Substitute – Samantha J. Kent ➤ Add A.1. Personnel Items – Substitute – Andrea Newmans ➤ Add A.1. Personnel Items – Substitute – Kailee Raulerson ➤ Add A.1. Personnel Items – Leave – Nancy Mason ➤ Add A.1. Personnel Items – Leave – Tenia Ruise	
VII.	CITIZEN INPUT (<i>We ask that if anyone in the audience wishes to address an item on the agenda, please limit comments to ten minutes</i>)	
VIII.	REMOVAL OF ROUTINE ITEMS	
IX.	APPROVAL OF ITEMS FOR ACTION	

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on September 16, 2013.	Superintendent Raulerson (259-0401)
	A.	2. Approval of the Minutes of Tuesday, September 3, 2013, Board Work Session and School Board Meeting.	Superintendent Raulerson (259-0401)
	A.	3. Approval of the Financial Reports for the Month Ending June 30, 2013.	Marcelle Richardson (259-0418)
	A.	4. Approval of the Corrected District Property Inventory Reports from September, 2012, through May, 2013.	Denny Wells (259-5420)
	A.	5. Approval of the District Property Inventory Report for June, 2013.	Denny Wells (259-5420)
	A.	6. Approval of the District Property Inventory Report for July, 2013.	Denny Wells (259-5420)
	A.	7. Approval of the District Property Inventory Report for August, 2013.	Denny Wells (259-5420)
	A.	8. Approval of the Out of State Field Trip for Baker County High School's History Club to Charleston, South Carolina on October 24-25, 2013. <i>(Including Employee Chaperones)</i> FUNDING SOURCE: Students and History Club Funds	Tom Hill (259-6286)
	B.	Approval of the Removed Routine Items.	n/a
	C.	Approval of the 2012-2015 Agreement (Revised July 1, 2013) with the Baker County School Related Personnel Association Pending Ratification by the Non-Instructional Staff.	David Davis (259-0429)
	D.	Approval to Increase All Steps for Non-Instructional Employees by 3.5% and Move All Employees One-Step on the Salary Schedule, As Well As, Give Non-Instructional Employees a \$300 Bonus. (Pending Ratification by the Union)	Marcelle Richardson (259-0418)
	E.	Approval to Increase All Steps for Confidential Employees by 3.5% and Move All Eligible Employees One-Step on the Salary Schedule, As Well As, Give Confidential Employees a \$300 Bonus.	Marcelle Richardson (259-0418)

	F.	Approval to Pay All Educational Leaders a \$417 Bonus.	Marcelle Richardson (259-0418)
	G.	Approval of a New Educational Leaders' Supplement for Longevity in the Amount of \$7,188 for 240-Day, \$7,817 for 261-Day to be Paid to Any Educational Leader at Step 25 or Above on the 2013-14 Salary Schedule.	Marcelle Richardson (259-0418)
	H.	Approval to Advance Eligible Administrative Staff One Step on the New Educational Leaders' Salary Schedules for 240-Day and 261-Day for the 2013-2014 School Year.	Marcelle Richardson (259-0418)
X.	INFORMATION AND ANNOUNCEMENTS		
XI.	ADJOURN		

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON September 16, 2013

RESIGNATION LIST FOR APPROVAL ON September 16, 2013					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Burnett	Martha		School Bus Driver (186 Day)	Transportation	September 27, 2013 (Last Working Day)
Ploucher	Phyllis	Retirement	Nutrition Services Assistant (7-Hour/191 Day)	Baker County Pre-K/Kindergarten Center	September 11, 2013 (Last Working Day)
Wignall	Jonathan		Extended Day Enrichment Program Assistant Supervisor (181 Day)	Macclenny Elementary School	September 20, 2013

EMPLOYMENT LIST FOR APPROVAL ON September 16, 2013					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Finley	Blaine	Initial Employment / Replacing Jonathan Wignall	Extended Day Enrichment Program Assistant Supervisor (181 Day)	Macclenny Elementary School	September 23, 2013

EMPLOYMENT LIST FOR APPROVAL ON September 16, 2013					
LAST NAME	FIRST NAME	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
King	Tracey	Initial Employment / Replacing Katina Jones	Kindergarten Teacher (197 Day)	Baker County Pre-K / Kindergarten Center	September 12, 2013
Rhoden	Brandi	Initial Employment / Replacing Desiree Jones	Psychological Service Specialist (197 Day)	Educational Services	September 23, 2013
Staples	John	Promotion Within Same School from Assistant Principal (240 Day)	Assistant Principal (261 Day)	Baker County High School	July 1, 2013

EXTRA DUTY LIST FOR APPROVAL ON September 16, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bailey	Kristy	Family Reading Night	Regular Hourly Rate / Maximum 27 Hours / FUNDING SOURCE: Federal	October 10, 2013 - May 15, 2014

SUPPLEMENT LIST FOR APPROVAL ON September 16, 2013						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Elledge	Greta		Baker County Middle School	Peer Teacher for Heather Bryant	Board Approved Rate	2013-2014
Gaskins	Jonathan		Baker County Middle School	Assistant Football Coach	Board Approved Rate	2013-2014
Harrell	Pamela		Baker County Middle School	Morning Duty	Board Approved Rate	2013-2014
Harrell	Pamela		Baker County Middle School	Peer Teacher for Ashley Gonzalez	Board Approved Rate	2013-2014
Harvey	Sandi		Baker County Middle School	Gatekeeper for Baker County Middle School Athletic Events	Board Approved Rate	2013-2014
Hawkins	Cindy		Baker County Middle School	Peer Teacher for Ashton Knoll	Board Approved Rate	2013-2014
Meister	Kevin		Baker County Middle School	Morning Duty	Board Approved Rate	2013-2014

SUPPLEMENT LIST FOR APPROVAL ON September 16, 2013						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Rhoden	Brandi		Educational Services	Psychological Service Specialist	Board Approved Rate-Prorated	September 23, 2013 - Remainder of 2013-14
Wheeler	Traci		Baker County Middle School	Peer Teacher for Heather Davidson	Board Approved Rate	2013-2014

SUBSTITUTE LIST FOR APPROVAL ON September 16, 2013				
LAST NAME	FIRST NAME	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Alexander	Kevin	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 6, 2013
Barrett	Willie F.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 10, 2013
Burnham	Cheryl	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 10, 2013
Conner	Kandace	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 28, 2013
Green	Karen S.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 14, 2013
Green	Lacey	Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	September 11, 2013
Kent	Samantha J.	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 10, 2013
Newmans	Andrea	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements <i>(*Amending from July 15, 2013, Board Approval)</i>	Board Approved Rate	August 14, 2013
Nipper	Baleigh	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	August 29, 2013
Raulerson	Kailee	Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements	Board Approved Rate	September 12, 2013

LEAVE LIST FOR APPROVAL ON September 16, 2013				
LAST NAME	FIRST NAME	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Mason	Nancy	.25 Day	Illness in the Line of Duty	September 6, 2013
Ruise	Tenia	34 Days	Personal Leave Without Pay – Medical	August 14, 2013 – October 1, 2013
Starling	Laura Denise	20 Days	Personal Leave Without Pay	August 21, 2013 - September 18, 2013