



Baker County Public Schools

270 South Boulevard East
Macclenny, Florida 32063

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Sherrie Raulerson
Superintendent of Schools
"Where Children Are First!"



"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

| AGENDA | |
|---|---|
| SCHOOL BOARD WORK SESSION | |
| (Open to the Public) | |
| Tuesday, November 17, 2015 – 5:20 p.m. | |
| District School Board Room (270 South Boulevard East, Macclenny, Florida) | |
| SUPPLEMENTAL MINUTE BOOK #44 PAGE #11 | |
| ➤ | 5:20 - 5:50 p.m. - Work Session on Baker County Pre-K / Kindergarten Center's 2015-2016 School Improvement Plan |

| AGENDA | | |
|---|---|---------------------------------|
| SCHOOL BOARD REORGANIZATION MEETING | | |
| (Open to the Public) | | |
| Tuesday, November 17, 2015 - 6:15 p.m. | | |
| District School Board Room (270 South Boulevard East, Macclenny, Florida) | | |
| SUPPLEMENTAL MINUTE BOOK #43 PAGE #11 | | |
| I. | A. Invocation | |
| | B. Pledge of Allegiance | |
| II. | CALL TO ORDER – 6:15 P.M. | |
| III. | ROLL CALL OF MEMBERS | |
| IV. | APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA | |
| V. | APPROVAL OF ITEMS FOR ACTION | |
| | A. Approval of Items for Action | CONTACT |
| | A. 1-R. Approval of New Board Chairperson. | Sherrie Raulerson (259-0401) |
| | A. 2-R. Approval of New Board Vice-Chairperson. | Sherrie Raulerson (259-0401) |
| | A. 3-R. Approval of the 2016 Board Meeting Calendar Dates, Times, and Locations. | Sherrie Raulerson (259-0401) |
| | A. 4-R. Approval of Board Member to Serve as the Florida School Boards Associations' Legislative Liaison. (Note: Patricia Weeks has been Serving as the FSBA Legislative Liaison) | Sherrie Raulerson (259-0401) |

Baker County School Board Meeting Agenda (Tuesday, November 17, 2015) - Page 1 of 6
Minute Book # 36

Supplemental Minute Book #44 Page #11

"Preparing individuals to be lifelong learners, self-sufficient and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Earl Dwight Crews
District 1

Richard Dean Griffis
District 2

Paula T. Barton
District 3

Charlie M. Burnett, III
District 4

Patricia C. Weeks
District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

| | | | | |
|--|----|------|--|---------------------------------|
| | A. | 5-R. | Approval of Board Member to Serve as the Florida School Boards Association's Alternate Legislative Liaison. <i>(Note: Artie Burnett Served as FSBA Legislative Alternate Liaison)</i> | Sherrie Raulerson (259-0401) |
| | A. | 6-R. | Approval to Appoint School Board Member to Serve as the Representative on the Board of Directors for the Small School District Council Consortium (SSDCC). <i>(Note: Patricia Weeks served in this capacity)</i> | Sherrie Raulerson (259-0401) |
| | A. | 7-R. | Approval of Agreement with John W. Caven, Jr. of Foley and Lardner for School Board Attorney Services, Effective November 2015 – November 2016. | Sherrie Raulerson (259-0401) |
| | A. | 8-R. | NOTE: Agreement with Akel, Logan, and Shafer for Architectural Services has Already Been Approved through October 31, 2017. <i>(No action required)</i> | Sherrie Raulerson (259-0401) |

| REVISED AGENDA SCHOOL BOARD MEETING (Open to the Public) Tuesday, November 17, 2015 - 6:30 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida) | |
|--|---|
| SUPPLEMENTAL MINUTE BOOK #44 PAGE #11 | |
| I. | A. Invocation B. Pledge of Allegiance |
| II. | CALL TO ORDER – 6:30 P.M. |
| III. | ROLL CALL OF MEMBERS |
| IV. | PUBLIC HEARINGS – 6:30 P.M. (if any) |
| V. | RECOGNITIONS |
| | ➤ Recognize Baker County Middle School 2015 Volleyball Star Conference Champions |
| | ➤ Recognize Miss BCHS Wilnesha Johnson |
| | ➤ Recognize BCHS Princess Anna Bowen |
| | ➤ Westside Elementary School Merrie Melodies Performance |
| VI. | APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA |
| | <ul style="list-style-type: none"> Correct A.4. Item Description to Approval of the October 2015 District Inventory Report. <i>(Originally submitted cover letter was incorrectly titled.)</i> |
| VII. | REMOVAL OF ROUTINE ITEMS |
| VIII. | APPROVAL OF ITEMS FOR ACTION |

| | A. | Approval of Routine Items | CONTACT |
|-----|--|---|--------------------------------|
| | A. | 1. Approval of the Personnel Items List for Approval on November 17, 2015. | Sherrie Raulerson (259-0401) |
| | A. | 2. Approval of the Minutes of November 2, 2015, School Board Work Sessions and School Board Meeting. | Sherrie Raulerson (259-0401) |
| | A. | 3. Approval for Out of State Travel for Administrators to Attend the Valdosta State University Career Fair in Valdosta, Georgia for Recruiting. | Robin Mobley (259-0427) |
| | A. | 4. Approval to De-authorize Property Located at Cost Center 0099, Surplus Property. Approval of the October 2015 District Inventory Report. | Denny Wells (259-5420) |
| | A. | 5. Approval of the Financial Reports for the Month Ending September 30, 2015. | Marcelle Richardson (259-0418) |
| | A. | 6. Approval of the Administrative Service Agreement with C.I.S. Claims Service, Inc., Effective October 1, 2015 - September 30, 2016. | Marcelle Richardson (259-0418) |
| | B. | Approval of the Removed Routine Items. | N/A |
| | C. | Approval of the 2014-15 Annual Financial Report. | Marcelle Richardson (259-0418) |
| | D. | Approval of Contract with Blackboard Connect for AlertNow Mass Communication Services, Effective October 1, 2015 - September 30, 2016. | David Crawford (259-0432) |
| | E. | Approval of Addendum to the Master Inservice Plan to Add a New PDA Component, Effective Teacher Practices for Students with Disabilities: Focusing on the Content Areas. MIP Component #2-100-010. | Thomas Hill (259-0429) |
| | F. | Approval of the Memorandum of Understanding with NEFEC Recognizing the Putnam County School District as the Holder of all Records for Contractors Providing Virtual Instruction for My District Virtual School. | Thomas Hill (259-0429) |
| | G. | Agreement with The Schultz Center for the Student Voice Program. FUNDING SOURCE: Schultz Center, Community Foundation/Northeast Florida Benefactors, and Title II. | Thomas Hill (259-0429) |
| IX. | CITIZEN INPUT <i>(We ask that if anyone in the audience wishes to address an item on the agenda, please limit comments to ten minutes)</i> | | |
| X. | INFORMATION AND ANNOUNCEMENTS | | |
| XI. | ADJOURN | | |

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON NOVEMBER 17, 2015

RESIGNATION LIST FOR APPROVAL ON NOVEMBER 17, 2015

| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
|-----------|--------------|----|--------------|---------------------------------|----------------|------------------|
| King | William Carl | | | School Bus Driver (186 Days) | Transportation | October 14, 2015 |

EMPLOYMENT LIST FOR APPROVAL ON NOVEMBER 17, 2015

| LAST NAME | FIRST NAME | MI | SPECIAL NOTE | POSITION | LOCATION | EFFECTIVE DATES |
|----------------------|------------|----|--|--|----------------------------------|-------------------|
| Gaskins | Lauren | | Initial Employment / New Unit | Teacher, Specific Learning Disabled (197 Days) | Baker County High School | November 9, 2015 |
| Kennedy | Katherine | | Promotion / Transfer from Keller Intermediate School Bookkeeper (240 Days) / Replacing Theresa Lankford | Secretary / Bookkeeper (261 Days) | Baker County High School | November 12, 2015 |
| Lankford | Theresa | | Promotion / Transfer from Bookkeeper at Baker County High School (261 Days) / Replacing Donna Sapp | Finance Aide (261 Days) | District Office | November 12, 2015 |
| Raulerson- Thrift | Dana | | Initial Employment / Replacing Norma Deneese Mixon | Paraprofessional (187 Days) | Baker County High School | October 29, 2015 |
| Wilford | Katie | | Transfer from ESE Teacher, Support Facilitator (197 Days) / New Unit | Reading Coach (197 Days) | Keller Intermediate School | October 23, 2015 |

EXTRA DUTY LIST FOR APPROVAL ON NOVEMBER 17, 2015

| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|------------|--------------------------|--|--------------------------------------|
| Padgett | Carylon | After School Remediation | Regular Hourly Rate / As Needed / FUNDING SOURCE: General | November 10, 2015- March 24, 2016 |

SUPPLEMENT LIST FOR APPROVAL ON NOVEMBER 17, 2015

| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
|-----------|------------|---|--|---|------------------------|-----------------|
| Smith | Andrea | | Baker County High School | Peer Teacher for Norma Deneese Mixon | Board Approved Rate | 2015-2016 |
| Smith | Jenna | Prorate Effective November 9, 2015 | Baker County Pre-K / Kindergarten Center | Bus Duty | Board Approved Rate | 2015-2016 |

| SUPPLEMENT LIST FOR APPROVAL ON NOVEMBER 17, 2015 | | | | | | |
|---|------------|------------------------------------|--|--|-----------------------------|-------------------|
| LAST NAME | FIRST NAME | SPECIAL NOTE | LOCATION | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Thrift | Pamela Joy | RESCIND Effective November 9, 2015 | RESCIND Baker County Pre-K / Kindergarten Center | RESCIND Bus Duty | RESCIND Board Approved Rate | RESCIND 2015-2016 |
| Wilford | Katie | RESCIND Effective October 22, 2015 | RESCIND Keller Intermediate School | RESCIND Teacher, Exceptional Student Education | RESCIND Board Approved Rate | RESCIND 2015-2016 |

| SUBSTITUTE LIST FOR APPROVAL ON NOVEMBER 17, 2015 | | | | | |
|---|------------|----|--|---------------------|------------------|
| LAST NAME | FIRST NAME | MI | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Jackson Jr. | Charles | | Substitute Teacher (has completed the required Substitute Teacher Training) and all other areas pending completion of necessary requirements | Board Approved Rate | October 30, 2015 |
| Lauramore | Sheila | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | October 30, 2015 |
| Smith | Christina | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | November 6, 2015 |
| Thomas | Alicia | | Substitute in all areas pending completion of necessary requirements except Substitute Teacher | Board Approved Rate | November 4, 2015 |

| OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON NOVEMBER 17, 2015 | | | | |
|--|------------|--|---|-------------------------------------|
| LAST NAME | FIRST NAME | DESCRIPTION | AMOUNT | EFFECTIVE DATES |
| Brown | Athena | Substitute Teacher Training | \$500 Flat Daily Rate / FUNDING SOURCE: General | December 2, 2015 & December 4, 2015 |
| Martin | Jennifer | Baker County High School Assistant Wrestling Coach | 1,390.00 Flat Rate / FUNDING SOURCE: General | November 18, 2015 - June 30, 2016 |

| LEAVE LIST FOR APPROVAL ON NOVEMBER 17, 2015 | | | | | |
|--|---------------|----|-----------------------------|--|---|
| LAST NAME | FIRST NAME | MI | # OF DAYS | TYPE OF LEAVE | EFFECTIVE DATES |
| Alderman | Lisa | | 1 Hour | Illness in the Line of Duty | October 29, 2015 |
| Davis | Patricia | | RESCIND 1 Day & .6428 Hour | RESCIND Illness in the Line of Duty | RESCIND October 19, 2015 - October 20, 2015 |
| Davis | Patricia | | RESCIND 6 Days & .3572 Hour | RESCIND Personal Leave Without Pay | RESCIND October 20, 2015 - October 28, 2015 |
| King | Williams Carl | | RESCIND 89 Days | RESCIND Personal Leave Without Pay - Medical | RESCIND October 5, 2015 - February 24, 2016 |
| Koburger | Lisa | | 1 Hour | Illness in the Line of Duty | October 28, 2015 |
| Wilkerson | Shirley | | 38 Days | Personal Leave Without Pay - Medical | November 10, 2015 - January 11, 2016 |
| Williams | April | | 72 days | Personal Leave Without Pay | January 11, 2016 - April 29, 2016 |